



Outdoor event sample policy

This sample policy provides a guide for developing your own Outdoor Events Sun Protection Policy. Adapt to meet the needs and practicalities of your own event/s.

The health of employees, volunteers and patrons involved in the (insert name of event) is of primary concern for (insert name of organising body)

Australia has the highest rate of skin cancer in the world, with one out of two people experiencing some form of skin cancer during their lifetime.

Each year thousands of Australians are exposed to dangerous levels of UV radiation while attending outdoor events. The following actions will be implemented by (insert name of organising body) from the start of September until the end of April to minimise UV radiation exposure to those involved in the event.

SCHEDULES

- Where possible outdoor events and activities will be scheduled outside the hours of 10am and 2pm (11am and 3pm during daylight saving), when UV rays are most intense.
- Where it is not possible to schedule activities outside the hours of 10am and 2pm (11am and 3pm during daylight saving), indoor activity alternatives will be explored and maximised.
- Where possible, staff duties will be rotated to minimise time exposed to UV radiation.
- Staff will be encouraged to schedule their own duties to minimise time exposed to UV radiation.

SHADE

- In selecting the event site every effort will be made to take advantage of existing natural shade provided by buildings, trees and other structures.
- Where natural shade does not exist, the organising body will provide, as far as is practical, portable shade structures for use by staff and patrons.
- Where practical, pre-event publicity will encourage individuals to bring their own shade structures.
- Where possible, shade will be provided at key locations such as eating areas.
- The organising body will encourage staff and patrons to use shade, especially during times when UV rays are most intense.





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CLOTHING

- The organising body will encourage staff to wear sun protective clothing including:
 - *A broad-rimmed, legionnaire or bucket-style hat where practical.*
 - *Shirts that have long sleeves and a collar – fabric that is lightweight, closely woven and a well-ventilated design is most appropriate.*
 - *Sunglasses to protect the eyes.*
- Where possible, uniforms provided to staff will meet the above criteria.
- The organising body will ensure that clothing sold in relation to the event will include sun protective alternatives such as shirts with long sleeves and broad brimmed hats.

SUNSCREEN

- The organising body will encourage staff to apply SPF30+ broad spectrum, water resistant sunscreen to exposed body parts and where possible it will be provided.
- The organising body will ensure that sunscreen will be available for sale at the event.

EDUCATION

- Event staff will act as valuable SunSmart role models for patrons of the event.
- The organising body will provide skin cancer education opportunities to increase awareness of this health issue amongst staff.
- The organising body will ensure sun protection messages are included in all pre-event publicity, event programs and public announcements occurring during the event.

EVALUATION

This sun protection policy will be reviewed annually to ensure that the document remains current and practical to the event's needs. The policy should be signed and dated by the person in charge of the organising body and other relevant personnel.

Name: _____ Signature: _____
(Please print)

Date: _____

